**MANDATE TEMPLATE**

**Before using the mandate template please read this information carefully.**

A mandate is a bilateral agreement between the coordinating organisation and each partner organisation taking part in an Erasmus+ project by which the partner organisation authorizes the coordinating organisation to act on its behalf in matters related to the project implementation. Mandates should be submitted preferably as an annex to the grant application or at the latest by the time of signature of the grant agreement.

As regards the Erasmus+ actions managed by National Agencies (see Erasmus+ Programme Guide), a mandate must be provided:

**• For Key Action 1 – Learning Mobility of Individuals:**

o by all partner organisations for mobility actions in the youth field;

o **by the organisations that are members of a national consortium in the fields of higher**

**education,** vocational education and training, and adult education.

• For Key Action 2 – Strategic Partnerships:

o By all partner organisations, except for:

 partner organisations in projects involving schools only

 associated partners in projects promoting cooperation between local/regional school

authorities

• For Key Action 3 – Structured Dialogue in the youth field:

o By all partner organisations

As indicated in the Erasmus+ Programme Guide, grant agreement models will be made available on the Commission's website as soon as possible.

**MANDATE**

I, the undersigned,

**mag. Oton Mlakar**

representing,

**Šolski center Ptuj**

**Javni zavod**

**ID No: 5064678000**

**Volkmerjeva cesta 19, 2250 Ptuj**

**VAT No: SI 23369809**

hereinafter referred to as "the partner organisation" or "my organisation",

for the purposes of participating in the project **Mobility Consortium Certificate for Higher Education** under the Erasmus+ programme (hereinafter referred to as "the project")

hereby:

1. Mandate

**Skupnost višjih strokovnih šol Republike Slovenije - Skupnost VSŠ**

**Skupnost zavodov**

**2246376000**

**Pot na Lavo 22, 3000 Celje, Slovenia**

**10104941,**

represented by Alojz Razpet, President of Skupnost VSŠ

(hereinafter referred to as "the coordinator”)

To submit in my name and on behalf of my organisation the project application for funding within the Erasmus+ programme to **Center Republike Slovenije za mobilnost in evropske programe izobraževanja in usposabljanja** - **CMEPIUS** in Slovenia

hereinafter referred to as "the National Agency”

In case the project is granted by the National Agency, to sign in my name and on behalf of my organisation the grant agreement and its possible subsequent amendments with the National Agency.

2. Mandate the coordinator to act on behalf of my organisation in compliance with the grant agreement.

I hereby confirm that I accept all terms and conditions of the grant agreement and, in particular, all provisions affecting the coordinator and the other beneficiaries. In particular, I acknowledge that, by virtue of this mandate, the coordinator alone is entitled to receive funds from the National Agency and distribute the amounts corresponding to my organisation's participation in the project.

I certify that the information related to my organisation contained in this application is correct and that my organisation has not received/applied for any other EU funding to carry out the activity, which is the subject of this project application.

I certify that the institution accepts the agreement about cooperation within Mobility Consortium 2017-2020 (SI – Dogovor o sodelovanju) published on 25 October 2018.

I hereby accept that my organisation will do everything in its power to help the coordinator fulfil its obligations under the grant agreement, and in particular, to provide to the coordinator, on its request, documents or information may be required in relation to the grant agreement.

I hereby declare that the organisation I represent is not in any of the situations of exclusion set out in the project application and that it has the operational and financial capacity to complete the proposed action or work programme as set out in the project application.

I hereby declare to agree on behalf of my organisation that the provisions of the grant agreement shall take precedence over any other agreement between my organisation and the coordinator that may have an effect on the implementation of the grant agreement, including this mandate.

This mandate shall be annexed to the grant agreement and shall form an integral part of the grant agreement in case the project is selected for funding.

SIGNATURE

Director

mag. Oton Mlakar

Done at Ptuj, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Alojz Razpet,

President of Skupnost višjih strokovnih šol Republike Slovenije - Skupnost VSŠ

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Done at Celje, 17/1/2020

In duplicate in English